

High Commission of India
Kuala Lumpur

No.KUA/Prop/815/01/1976-II

11 November 2025

Notice Inviting Tender

Subject: Notice Inviting Tender for supplying, installation, testing, maintaining and commissioning Light-Emitting Diode (LED) Screen at the premises of Netaji Subhas Chandra Bose Indian Cultural Centre Kuala Lumpur

The High Commission of India, Kuala Lumpur invites sealed tenders from reputed and experienced firms/suppliers for supplying, installation, testing, maintaining and commissioning Light-Emitting Diode (LED) Screen at the premises of Netaji Subhas Chandra Bose Indian Cultural Centre (NSCBICC) at the location Level 17-2 & 17-3A, Menara Sentral, No. 150, Jalan Sultan Abdul Samad, Brickfields, 50470 Kuala Lumpur.

Last date of submission of bids: 03 December 2025 by 1500 Hrs

Tender Documents

A. Technical Bid Documents:

- Annexure I : Instructions to bidders
- Annexure II : Scope of work
- Annexure III : Terms and Conditions of the contract
- Annexure IV : Technical Bid (Part-I)
- Annexure-V : Technical Bid (Part-II)
- Annexure VI : Bid Security Declaration

B. Financial Bid Documents:

- Annexure VII : Financial Bid Proforma

Sd/-
(Harjeet Singh Sethi)
Second Secretary / Head of Chancery
High Commission of India
Level 1, Wisma Hrih Lotus, 442 Jalan Pahang,
Setapak 53000 Kuala Lumpur
Email: hoc.kl@mea.gov.in

High Commission of India
Kuala Lumpur

No.KUA/Prop/815/01/1976-II

11 November 2025

**Subject: Supplying, Installation, Testing, Maintaining and Commissioning
LED Screen at the Premises of NSCBICC**

Instructions to Bidders

Tenders are invited under two bid system viz. Technical Bid and Financial bid from reputed and experienced firms / suppliers on the subject.

2. The tender should be submitted in two sealed envelopes as below:
 - a) The first sealed cover superscripted as "Technical Bid" should contain details of technical capabilities of the firm (with documentary evidence i.e. firm registration paper, experience with other offices/organizations **(as per Annexure-IV & V)**).
 - b) The second envelope superscripted "Financial Bid" should contain rates only for the equipment and services as per details at **Annexure-II**.
 - c) Both sealed covers, along with Bid Security Declaration **(Annexure-VI)**, should be placed in the main sealed envelope superscripted "Tender for Supplying, Installation, Testing, Maintaining and Commissioning LED Screen at NSCBICC" addressed to the Head of Chancery, High Commission of India, Level 1, Wisma HRIH Lotus, 442 Jalan Pahang, Setapak 53000 Kuala Lumpur and must reach on or before Wednesday, 03 December 2025 by 1500 hrs. Bids may be hand delivered or sent by courier/post at the aforementioned address so as to reach on or before the prescribed date and time. The High Commission will not be responsible for any postal delay.
3. The High Commission reserves the right to amend any of the terms and conditions contained in the tender document or reject or all bids without giving any notice of assigning any reason thereof. The decision of High Commission in this regard will be final and binding upon all the bidders.
4. Bidders are requested to go through the terms & condition of the contract **(Annexure-III)**.
5. The important schedule and dates are given below:

S. No.	Key event	Dates/Time
1	Tender publish date	11 November 2025
2	Bid submission start date	11 November 2025*
3	Pre-bid Meeting	25 November 2025 at 1500 hrs MST
4	Bid submission end date	Tuesday, 03 December 2025 at 1500 hrs MST*
5	Opening of technical bids	03 December 2025 at 1600 hrs MST**
6	Opening of financial bids	Date to be intimated late (only to technically qualified bidders)

* Bids to be submitted during Office Hours (Monday to Friday: 9.00 am to 5.30 pm) except public holidays – details on High Commission website: www.hcicl.gov.in)

** Subject to change at the discretion of the High Commission. All bidders will be informed of this by email, if required.

6. For any tender related enquiry/clarification/site visit, please contact the undersigned by email hoc.kl@mea.gov.in.

7. All bidders are requested to read and understand the terms and conditions of the contract before submitting their bids. No change or violation of aforementioned terms and conditions is permissible once the bid is accepted by the High Commission.

8. The 'Earnest Money Deposit (EMD) / Bid Security' of RM 3,165/- in the form of Account Payee Demand Draft/Pay Order drawn in favor of "High Commission of India, Kuala Lumpur" is required to be submitted along with tender bids. Bids shall not be considered in case the EMD is not submitted and would be rejected summarily.

9. The bidders have an option to submit, in lieu of 'EMD / Bid Security' of RM 3,165/-, a judicially valid Undertaking (as per Annexure-VI) to the effect that if they withdraw or modify their bids during the period of validity, or if they are awarded the contract and they fail to sign the contract, or to submit a performance security before the stipulated deadline, they will be suspended for one year period from being eligible to submit bids for contracts with the High Commission.

10. The Technical Bids will be opened on 03.12.2025 at 1600 hrs by a committee authorized by the Competent Authority of the High Commission of India at the High Commission premises (Level 1, Wisma HRIH Lotus, 442 Jalan Pahang, Setapak 53000 Kuala Lumpur), in the presence of the authorized representatives of the companies, who may wish to attend.

11. The bid has to be submitted as per the format specified at the Annexes with all the supporting documents. The bid is to be submitted in English.
12. The financial bids of only those bidders, whose Technical Bids are found eligible, shall be opened by the Committee authorized for the purpose. For any query, please write to hoc.kl@mea.gov.in and inficc.kl@mea.gov.in.
13. Pre-bid meeting: All bidders, if required, may visit the site to understand the specific job requirements. During the meeting, all bidders are welcome to clarify all their concerns regarding submission of bid etc., if any. High Commission's decision on the pre-qualification and selection of the service provider shall be final. The pre-bid meeting will be held on 25 November 2025 at 1500 hrs MST at High Commission of India.
14. Validity of Bids: The bids shall have a minimum validity of Ninety days (90 days) from the date of opening of bids. A bid for a shorter period of validity shall be rejected.
15. Payment terms: The payment will be made to the service provider on monthly basis preferably in the first week of the following month as per the rates of the lowest bidder. This will be subject to satisfactory work.
16. The Tenderer should submit a certificate along with the tender that they would provide prescribed 5% of the annual contract value as 'Performance Security' in the form of a demand draft drawn on any acceptable Bank or a Bank guarantee in favor of High Commission of India, Kuala Lumpur, immediately once the tender is awarded, failing which the tender may be awarded to the second lowest bidder. The certificate should have signature of the authorized signatory of the service provider company. The performance guarantee would remain valid for entire duration of the contract.

Harjeet Singh Sethi
Second Secretary / Head of Chancery
High Commission of India, Kuala Lumpur

High Commission of India
Kuala Lumpur

No.KUA/Prop/815/01/1976-II

11 November 2025

**Subject: Supplying, Installation, Testing, Maintaining and Commissioning
LED Screen at the Premises of NSCBICC**

Scope of work

1. Supply of LED screen as per specifications mentioned at **Annexure-IV**.
2. Installation, testing and commissioning at NSCBICC auditorium/hall.
3. Integration with existing audio-visual systems.
4. On-site training to NSCBICC staff for basic operation.
5. Minimum one-to-three-year comprehensive warranty and service support with optional AMC for future years.

High Commission of India
Kuala Lumpur

No.KUA/Prop/815/01/1976-II

11 November 2025

**Subject: Supplying, Installation, Testing, Maintaining and Commissioning
LED Screen at the Premises of NSCBICC**

Terms and Conditions

1. NSCBICC reserves the right to reject any or all bids without assigning reasons.
2. Conditional/incomplete bids shall not be considered.
3. All equipment supplied must be new, branded, and covered under OEM warranty.
4. Delivery and installation must be completed within forty-five (45) days from award of contract.
5. All transportation, customs clearance (if applicable), and installation costs to be borne by the supplier.
6. Any dispute shall be subject to the jurisdiction of competent courts in Kuala Lumpur.

High Commission of India
Kuala Lumpur

No.KUA/Prop/815/01/1976-II

11 November 2025

**Subject: Supplying, Installation, Testing, Maintaining and Commissioning
LED Screen at the Premises of NSCBICC**

Selection Criteria

Quality parameters for service provider companies: -

1. Compliance with technical specifications.
2. Past performance and experience.
3. Price competitiveness (lowest responsive bid – L1 basis).
4. Warranty and after-sales support.

Technical Specifications (Indicative – can be adjusted): -

1. QL P2.5 Indoor LED Screen size (W4160 x H2400 mm) or (W13.6 x H7.87 ft) or equivalent.
2. Model: QL Indoor P2.5 or better
3. Screen Resolution: 1664 x 960 pixels or higher
4. Screen Max Power Consumption: 450W/m²
5. Screen Type Power Consumption: 180/m²
6. Pixel Pitch: 2.5mm
7. Pixel Density: 160,000 pixels/m²
8. Module Size: 320 x 160mm
9. Module Resolution: 128 x 64 Pixel

10. LED Lamp Type: SMD2020Black LED (3-in-1 RGB)
11. Brightness: 600-800nits (adjustable)
12. Refresh rate: 3840 Hz
13. Viewing Angle: 140° horizontal / 140° vertical or more
14. Viewing Distance: >2.5 meter
15. Greyscale: 14-16-bit
16. Driving Method: 1/32
17. Energy Saving Design
18. Control System: Novastar - TU15 Pro LED Media Player and acc
19. Certificate: CE, CCC, RoHs
20. Warranty: Minimum 1 year comprehensive on-site

High Commission of India
Kuala Lumpur

No.KUA/Prop/815/01/1976-II

11 November 2025

**Subject: Supplying, Installation, Testing, Maintaining and Commissioning
LED Screen at the Premises of NSCBICC**

Other terms and conditions

1. The bidder should be a company or firm duly registered with the concerned authorities in Malaysia. Bidder must be a firm with a past record of providing/supplying LED Screens in Malaysia. High Commission of India reserves the right to reject bids from firms who are blacklisted by Governments of Malaysia or India for poor performance in the past, or those who do not have adequate experience in the field.
2. The bids will remain valid for 90 days from tender closing, for award of contract after obtaining approval of competent Indian authorities.
3. The successful bidder has to sign a contract with the High Commission of India, Kuala Lumpur in an appropriate form for execution of the contract for a continuous period from the date of signing of contract, extendable by a further period depending on the usage and satisfactory performance of the LED Screen.
4. First the Technical bid will be opened and the pre-qualification of the bidder will be assessed and then financial document of only those bidders who meet the technical criteria will be opened.
5. The winning bidder would be responsible for its installation of LED screen in terms of their antecedents and conduct, service performance as also the payment of regular servicing and maintenance etc. High Commission of India, Kuala Lumpur would not be responsible for any dues other than the agreed contract amount. The LED screen shall not have any claim for regularization of their services with the High Commission of India, Kuala Lumpur.
6. The winning bidder would be required to dedicate one supervisor / manager who can be contacted for all queries / requirements.

Annexure-VI

High Commission of India
Kuala Lumpur

No.KUA/Prop/815/01/1976-II

11 November 2025

**Subject: Supplying, Installation, Testing, Maintaining and Commissioning
LED Screen at the Premises of NSCBICC**

Bid Security Declaration

I/We accept that if I/we withdraw or modify Bids during the period of validity or if I/we are awarded the contract and I/we fail to sign the contract, or to submit a performance security before the deadline defined in the request for bids document, I/we will be suspended for one year from being eligible to submit Bids for contracts with the Government of India.

Date:

Place:

Name:

Signature:

FINANCIAL BID
(On Company Letter Head)

To: High Commission of India, Kuala Lumpur

Subject: Financial Proposal for Supplying, Installation, Testing, Maintaining and Commissioning LED Screen at the Premises of NSCBICC

Sir,

Having examined the bid documents, I/we offer to supply, install, testing, maintaining and commissioning LED Screen at the premises of NSCBICC to the High Commission of India, Kuala Lumpur in accordance with the terms and conditions and scope of works accompanying this bid document for the price mentioned below: -

SI No	Description	Cost/Rate inclusive of SST	Remarks, if any
1.	Supplying, Installation, Testing, Maintaining and Commissioning LED Screen at the Premises of NSCBICC, obeying the following indicative criteria:- • QL P2.5 Indoor LED Screen size (W4160 x H2400 mm) or (W13.6 x H7.87 ft) or equivalent. • Model: QL Indoor P2.5 or better • Screen Resolution: 1664 x 960 pixels or higher • Screen Max Power Consumption: 450W/m² • Screen Typ Power Consumption: 180/m² • Pixel Pitch: 2.5mm • Pixel Density: 160,000 pixels/m² • Module Size: 320 x 160mm • Module Resolution: 128 x 64 Pixel • LED Lamp Type: SMD2020Black LED (3-in-1 RGB) • Brightness: 600-800nits		

	(adjustable) • Refresh rate: 3840 Hz • Viewing Angle: 140° horizontal / 140° vertical or more • Viewing Distance: >2.5 meter • Greyscale: 14-16-bit • Driving Method: 1/32 • Energy Saving Design • Control System: Novastar - TU15 Pro LED Media Player and acc • Certificate: CE, CCC, RoHs • Warranty: Minimum 1 year comprehensive on-site		
--	---	--	--

(Above rates should be inclusive of all applicable taxes)

Signature of Authorised Person

Name & Designation:

Office Seal:

Date: